STOCK TRANSFER INSTRUCTIONS

Electronic Transfer
If you have a brokerage account, ask your broker to electronically transfer the number of shares of unrestricted, publicly traded stock that you wish to donate to Lan Su Chinese Garden. Please contact the Garden with the name of your stock and the number of shares that you are transferring so that we can properly acknowledge your gift and provide accurate income tax credit information regarding your contribution.

Stocks can be transferred electronically with the following information:

- **Official Organization Name:** Lan Su Chinese Garden (formerly Portland Classical Chinese Garden)
- **Tax Identification #:** 93-1296840
- **Receiving Brokerage Firm:** RBC Wealth Management
  - **Account #:** 300-74240
  - **DTC #:** 0235
- **Brokerage address:**
  - 805 SW Broadway, Suite 1800
  - Portland, OR 97205
  - 503-833-5212
- **Organization Mailing Address:**
  - Lan Su Chinese Garden
  - 220 NW 2nd Avenue, Suite 1050
  - Portland, OR 97209

For Brokers: In order to properly attribute the gift, please notify Lan Su Chinese Garden of the details of any stock transfer (e.g. type of shares, donor name, designation, if any, of gift).

This information and any additional questions can be directed to:
Vanessa Abahashemi
Director of Development
Lan Su Chinese Garden
vanessa@lansugarden.org
503-542-2098