

Lotus Market Vendor Application July 24 – 26, 2026



To apply, please fill out the application form below & submit it via e-mail at
by **May 26, 2026**

About Lotus Market

This Summer, Let Your Business Shine Among Lan Su's Iconic Lotus Blossoms!

The Lotus Market is a brand-new initiative celebrating Lan Su's beloved lotus collection while highlighting local vendors, artists, and small businesses. As part of Lien: The Lotus Festival, this vibrant summer market brings together art, music, tea, cuisine, and Chinese cultural storytelling. We invite you and your business to be part of this experience and showcase your work to over 2,000 garden visitors during one of our signature summer events.

Vendor spaces are limited. Applications are due by May 26, 2026.

Event Date: Friday, July 24 – Sunday, July 26, 2026

Festival Time: 10:00 a.m. to 6:30 p.m.

Festival Location: Lan Su Chinese Garden, 239 NW Everett St., Portland OR 97209

Vendor Fee:

- **Vendor fees may be paid by cash or check. \$50/day; \$100 if you sign up for the full 3-day event.**

Cancellation Policy

The Lotus Market will take place in rain or shine on the scheduled event dates. Vendor fees are non-refundable if a vendor cancels before or during the event.

Vendor Space:

- Vendor space will be located inside Lan Su Chinese Garden. The exact location of your vendor space will be determined by Lan Su.
- **Equipment:** A 6ft. folding table and two chairs will be provided by Lan Su. Vendors are required to bring their own tablecloth.
- **Water:** If the vendor requires drinking water for their products must provide them with. The tap water in the garden is not for consumption.
- **Display Accessories:** Hanging items on the garden walls or any structures inside the pavilion are not permitted. Free standing or table-top decorations are welcome.
- **Electrical Access:** If requested, Lan Su provides one (1) electrical outlet per vendor. Vendors are required to bring their own extension cord and power strip.
- **Internet:** The garden has Wi-Fi, but uninterrupted usage cannot be guaranteed. We encourage vendors to bring their own Hotspot if it's needed for sale transactions.
- **Trash:** There will be a shared trash-can for every two vendors.

Vendor Participation Requirements

- **All vendors are required to offer at least two (2) lotus-related items at their table. These may include merchandise featuring lotus imagery, as well as products or food items that incorporate parts of the lotus as ingredients.**

Vendor Benefits

- Name & logo recognition on the Lotus Festival landing page on the official website of Lan Su Chinese Garden.
- Name recognition in at least one organization-wide e-newsletter (20K subscribers).
- Logo recognition in at least one social media post (Over 40K followers).
- Name & logo recognition on printed event programs (estimated over 2,400 guests).

Vendor Responsibilities

- **Clean-Up:** All vendors are responsible for picking up and cleaning their area after the event.
- **Trash:** All vendors are required to take and dispose of their own trash.
- **ADA Compliance:** Vendors are required to make their services and products accessible to all individuals by stepping out of their booth area to assist customers if needed.
- **Staffing:** Vendor spaces are required to be always staffed during the festival.

If selected, vendors agree to the following terms

- **Full Participation:** Vendors agree to participate in one-three days of the event.
- **Booth Staffing:** Vendor booths must be ready and staffed by 10:00 a.m. and remain staffed until 6:30 p.m.
- **Compliance with Labor Laws:** Vendors will comply with all state labor laws.
- **Behavior Standards:**
Lan Su is committed to maintaining a welcoming, respectful, and harassment-free environment for all visitors, vendors, volunteers, and staff. Vendors are expected to conduct themselves professionally and respectfully while on site. Lan Su reserves the right to address concerns as needed and may ask vendors to discontinue behavior that does not align with these standards.



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Lotus Market 2026 Vendor Application Form

- **Application submission deadline: May 26, 2026**
- **Selected vendors will be notified by June 9, 2026 to confirm their space.**
- **Vendor fees (cash or check) are due by June 20, 2026.**

*Unpaid spots may be released to waitlisted vendors after June 20

Festival Date: **Friday, July 24th, Saturday, July 25th, and Sunday, July 26th, 2026.**

Festival Time: **10:00 p.m. to 6:30 p.m.,** daily

Festival Location: **Lan Su Chinese Garden, 239 NW Everett St., Portland OR 97209**

Contact Name: _____

Business/Organization: _____

(Optional) Let us promote your business! Share your Instagram/Facebook handle with us:

_____ on Instagram

_____ on Facebook

Website: _____

Mailing Address: _____

City: _____ State: _____ Zip: _____

Phone (Business) _____ Phone (Cell) _____

Main Email Contact: _____

Do you have insurance? If yes, what kind and how much? _____

*If needed, you may be asked to list us on your coverage.



Please describe your business and what you will be displaying in your booth.

Please list and describe two featured products that highlight **lotus** that will be available for purchases at your booth

- Item #1: _____
- Item #2: _____

Disclaimer:

Lan Su Chinese Garden strives to provide a safe and enjoyable experience for all attendees and vendors. In the event of any damage incurred to vendor's property or belongings during the event, Lan Su Chinese Garden shall not be held responsible.

Vendors are responsible for the safety and security of their own belongings, equipment, and materials brought onto the premises. Lan Su Chinese Garden shall not be liable for any loss, damage, or theft of such items.

By participating in events hosted at Lan Su Chinese Garden, vendors acknowledge and agree to release Lan Su Chinese Garden from any liability arising from damage to their property, regardless of the circumstances.

By signing below, Vendor has read and agrees to the above terms.

Authorized signature:

Date: _____

Print: _____

To apply, please return the signed copy by May 26, 2026, by email to programs@lansugarden.org,

If you have any questions, please contact:

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programs@lansugarden.org
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